

MINUTES OF REGULAR BOARD MEETING
OF THE
BOARD OF DIRECTORS
OF THE
POPLAR COMMUNITY SERVICE DISTRICT

A Regular Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on JANUARY 08, 2026, at 6:05 p.m.

Those Directors present were the following, to wit:

RACHELE ALCANTAR

BILLY SOTO

ARTURO RODRIGUEZ

ALEX LUCIO

Those Directors absent were:

N/A

Also Present were:

MARISOL ALVARADO, SECRETARY

THOMAS DEGAN, DISTRICT CONSUEL

The meeting was called to order under the direction of the President, RACHELE ALCANTAR. The flag salute was recited, and the following business was conducted.

PUBLIC COMMENT:

CHERLY REYAMAL expressed concern regarding an unused trailer located at 19151 Ave 145, which is connected to the main house's water meter. She noted that the current arrangement results in payment for two properties, despite only one being occupied. Ms. REYAMAL requested that the Board consider disconnecting the service to the trailer, as the structure is currently uninhabitable. Board proposes putting the issue on the agenda for next month's meeting.

EMIGIO SANTOS raises concerns regarding the construction of the main office and individuals playing cards in the park, while also suggesting accountability. Mr. Santos discusses the importance of community involvement and the role of the sheriff's department.

CONSENT AGENDA:

The Board was informed that there are no meeting minutes and no service terminations. The bills had been presented and was approved to be paid.

RACHELE ALCANTAR suggests removing a bill from Dennis Keller for further review due to irregular billing and the potential impact on the district's finances.

On a Motion by Director ARTURO RODRIGUEZ, seconded by BILLY SOTO Director and unanimously carried, approval of minutes. 4 Yes – 1 Vacant

OPEN SESSION:

a. Website compliance discussion Potential selection of vender for maintenance of website:

THOMAS DEGAN discusses the need for website compliance with ADA requirements and suggests reaching out to other counties for solution. MR. DEGAN mentions the importance of legal compliance and the potential cost of subscribing to a website consultant.

MR. DEGAN proposes authorizing Marisol to reach out to other countries and special districts for compliance solutions or suggestions involving the county IT department for assistance with website compliance.

On a Motion by Director ARTURO RODRIGUEZ, seconded by ALEX LUCIO Director and unanimously carried, approval of Marisol to reach out to other countries and special districts for compliance solutions. 4 Yes – 1 Vacant

ENGINEERS REPORT:

Mr. DEGAN discusses the progress of 4 Creeks transition and the need for a full transition plan, and the need for clear communication with the new engineers.

OPERATOR'S REPORT:

The operator report for the month of December 2025 is as follows. The Poplar Water and Wastewater Treatment facilities were fully operational without interruption. Multiple calls for service were placed on the following dates at the following locations. On 12/1/25 @ 14745 Kilroy RD and on 12/26/25 @ 14732 Kilroy Rd, both calls were determined to be districts responsibilities also on 12/19/25 @ 18946 Tule Ave and on 12/22/25 @ 14697 Imperial Rd which were determined to be the customers responsibility. All lab results have come back within discharge limits, and the well depths are as follows. On 12/30/25 North Well @ 85ft. and Middle @ Well 88ft. This concludes the operator report for the month of December 2025.

BOARD MEMBER REPORTS:

BILLY SOTO: had nothing to report. ARTURO RODRIGUEZ had nothing to report. ALEX LUCIO reports that fire hydrant on RD 190 needs to be fixed, TOM DEGAN address he will forward RMA number so MARISOL can reach out. RACHELE ALCANTAR had nothing to report.

SECRETARY REPORT:

a. LATE FEES UPDATE:

Board address waving the January 2026 Late fees for customers, Due to the secretary's absence from the office, for which her leave was approved months ahead in 2025, and our current staffing shortage.

On a Motion by Director ARTURO RODRIGUEZ, seconded by BILLY SOTO Director and unanimously carried, approval to wave the late fees for January 2026 fees. 4 Yes – 1 Vacant

b. Park Grant Funds update:

Marisol Alvarado, advised the Board that the district has received the final payments from the state park grant, totaling \$113,000.00 and \$68,000.00, on Tuesday, January 6, 2026.

CLOSE SESSION:

On a Motion by Director ARTURO RODRIGUEZ, seconded by BILLY SOTO Director and unanimously carried, approval to move into close session. 4 Yes – 1 Vacant

ADJOURNMENT:

There being no further business to come before the meeting, on a motion by Director ARTURO RODRIGUEZ, seconded by Director BILLY SOTO and unanimously carried, the Board meeting was adjourned.

Dated the 8th day of JANUARY 2026.

RACHELE ALCANTAR, President