

MINUTES OF REGULAR BOARD MEETING
OF THE
BOARD OF DIRECTORS
OF THE
POPLAR COMMUNITY SERVICE DISTRICT

A Regular Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on MAY 6th, 2026, at 5:00 p.m.

Those Directors present were the following, to wit:

RACHELE ALCANTAR

BILLY SOTO

ALEX LUCIO

ARTURO RODRIGUEZ

Those Directors absent were:

N/A

Also Present were:

MARISOL ALVARADO, SECRETARY

THOMAS DEGAN, DISTRICT CONSUEL

DALLAS GARCIA, WATER OPERTOR

The meeting was called to order under the direction of the President, RACHELE ALCANTAR. The flag salute was recited, and the following business was conducted.

PUBLIC COMMENT:

N/A

CONSENT AGENDA:

The Board approved the minutes for the Special Board Meetings held on January 15, 2026, and Regular Board Meeting on January 8, 2026, as well as the Regular Meeting minutes from July 10, 2025, and Special Board Meeting on June 16, 2025. Additionally, it was noted that there were no service terminations, and the presented bills were approved for payment.

On a Motion by Director ALEX LUCIO, seconded by Director BILLY SOTO and unanimously carried, approved the minutes and payment of the bills. 3YES – 1 ABSENT - 1 VACANT

OPERATOR'S REPORT:

The operator report for the month of April 2026 is as follows. The Poplar water system was fully operational without interruption while the Poplar wastewater system experienced interruption on 4/16, 4/20 and 4/25. The cause of the repeated alarms was due to faulty overload switches which were replaced by Sagrado Electric on 4/30. The issues were resolved without further interruption. Additionally multiple calls for service were made on the following dates for the locations listed. On 4/7/26 @19283 Ave 144 and on 4/21 @14637 Rd 191 both calls were determined to be district responsibility. Also, on 4/10 @18946 Tule Ave and on 4/30 @ 14697 Imperial Rd both calls were determined to be the customers responsibility. All calls for service were addressed without further concern. Lab results are currently pending, and the well depths are as follows. On 4/30/26 North Well @ 87ft, Middle Well @88ft. This concludes the operator report for the month of April 2026.

Dallas Garcia reported a recurring need for diaphragm replacements in our current chlorinator. It is recommended that we purchase a new unit, estimated at \$1,200.00, to mitigate these frequent repair costs. Dallas Garcia addresses the board the district doesn't have the credit limit on the card, but Ralph Gutierrez does. The Board has authorized Ralph Gutierrez to facilitate this purchase, as the transaction exceeds the district's \$900.00 credit card limit.

OPEN SESSION:

- a. Ingram Equipment Co Pumps to address the Board regarding North Pump & Treatment Plant:
DALLAS GARCIA mentions an upcoming pump efficiency test by Brian Ingram and the potential cost.
- b. Cherly Retamal 19151 Ave 145-Trailer to address to the Board requiring no service:

Item was tabled, no show.

c. To discuss A.M.Crawford invoice and payment arrangement:

Thomas Degan addressed the Board regarding the correspondence drafted for A.M. Crawford. He requested that the invoice and payment arrangement letter be reviewed and emailed to Marisol Alvarado by the next business day. Once received, Board President Rachele Alcantar will sign the document, and Ms. Alvarado will mail it out to await A.M. Crawford formal response.

d. Update POPLARCSD Ordinance:

THOMAS DEGAN and Board of Directors address MARISOL ALVARADO to post the draft park ordinance on the district's Facebook page and invite public comment, including a request for community input on the ordinance.

e. Resolution ordering Board of Directors Election for November 3rd,2026:

THOMAS DEGAN presented the Resolution ordering Board of Directors Election for November 3rd, 2026. THOMAS DEGAN address him mailing out the resolution to Tulare County Register of Voters.

On a Motion by Director ARTURO RODRIGUEZ, seconded by Director BILLY SOTO and unanimously carried, approved Resolution for Election for November 3rd,2026.
4YES – 0 NO - 1 VACANT

f. Signs for Parking lot:

Thomas Degan addressed the Board and stated that he will obtain information from the Tulare County office in Visalia regarding their signage provider. This will allow the district to potentially purchase parking lot signs from the same vendor used by the County.

g. POPLARCSD Park Lights curfew:

RACHELE ALCANTAR raises concern about late-night activities, including boxing and vandalism, and suggests a park curfew. Also, discusses the liability issues of having lights on past a certain time and the potential for litigation. Suggests educating the community and posting signs to deter late-night activities.

Board decides to table the discussion for further consideration.

h. Board to discuss hiring Part-Time Maintenance Employee:

Arturo Rodriguez request for Marisol Alvarado to contact C-SET and Proteus, to reach out to them to inquire if they offer any financial assistance programs for which our residents may be eligible to work with PoplarCSD.

i. Board to discuss Employee Time:

Marisol Alvarado formally requests a slight adjustment to her daily work schedule. Due to daycare facility's 7:45 a.m. opening time, and her unable to arrive at the office by 8:00 a.m.

MARISOLALVARADO propose a shift in my start time to 8:15 a.m. or 8:30 a.m. Monday through Friday. To ensure she maintains a full eight-hour workday, she propose shortening her lunch break by 15 to 30 minutes, depending on her arrival time, to compensate for the difference.

On a Motion by Director ALEX LUCIO, seconded by Director BILLY SOTO and unanimously carried, approved the minutes and payment of the bills. 4YES – 0 NO - 1 VACANT

ENGINEERS REPORT:

Item was tabled and moved to next Board meeting.

BOARD MEMBER REPORTS:

Board members had nothing to report.

SECRETARY REPORT:

a. Main Office update on inventory loss:

Marisol Alvarado informed the Board that, on April 23, 2026, she spoke with Edgar, the insurance adjuster, who confirmed that an additional payment would be issued to the district account. This funding is intended to compensate Pacific Construction and Alex Ceballos of Andrew Goodwin Design to initiate the electrical permits for the main office. Once those permits are approved, Abraham from Pacific Construction indicated that work on the main building would be completed by mid-June 2026.

CLOSE SESSION:

On a Motion by Director ARTURO RODRIGUEZ, seconded by BILLY SOTO Director and unanimously carried, approval to move into close session. 4 Yes – 0No - 1 Vacant

a. CONFERENCE WITH REALY PROPERTY NEGOTIATORS – (Gov. Code Section 54956.8) Property Description:

**The West half of the Northeast quarter of the Southwest quarter
Of Section 34, Township 21 South, Range 26 East, Mt. Diablo Base
And Meridian, in the County of Tulare, State of California, according to
the Official Plat thereof.**

**Excepting therefrom the North 33 feet thereof conveyed to the Tipton Irrigation
District for road and ditch purposes by Deed recorded Book 62, Page 193 Deeds.**

Agency Negotiators: PCSD Board
Negotiating Party: Wildcat Farms/Greenleaf

- b. Public Employment (Gov Code Section 54957.1(a)(5)
The Board will consider appointment of someone for the maintenance position

Item Tabled moved to next board meeting June 2026.

- c. Anticipated Litigation (Gov. Code Section 54956.9
3 cases.

On a Motion by Director ALEX LUCIO, seconded by Director BILLY SOTO and unanimously
carried. 3YES – 1 ABSENT - 1 VACANT

ADJOURNMENT:

There being no further business to come before the meeting, on a motion by Director ALEX LUCIO,
seconded by Director BILLY SOTO and unanimously carried, the Board meeting was adjourned.

Dated the 6th day of May 2026.

RACHELE ALCANTAR, President