

MINUTES OF SPECIAL BOARD MEETING
OF THE
BOARD OF DIRECTORS
OF THE
POPLAR COMMUNITY SERVICE DISTRICT

A Special Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on JANUARY 15, 2026, at 5:30 p.m.

Those Directors present were the following, to wit:

RACHELE ALCANTAR

BILLY SOTO

ARTURO RODRIGUEZ

ALEX LUCIO

Those Directors absent were:

N/A

Also Present were:

MARISOL ALVARADO, SECRETARY

THOMAS DEGAN, DISTRICT CONSUEL

MARI PEREZ, CVEA

JOSE PEREZ, CVEA

The meeting was called to order under the direction of the President, RACHELE ALCANTAR. The flag salute was recited, and the following business was conducted.

PUBLIC COMMENT:

Mari Perez and Jose Perez from the Central Valley Empowerment Alliance are providing an update on their organization's activities. They have secured funding to expand youth programming and legal services. They are currently serving 20,000 families and distributing 7-10 tons of food weekly. Mari Perez encourages the Board to visit, volunteer, and participate in their programs, including a new documentary project.

OPEN SESSION:

a. Election of Officers:

On motion by BILLY SOTO, seconded by director ALEX LUCIO and unanimously carried, RACHELE ALCANTAR was elected board President. Yes:3 No:1 Vacant:1

On motion by RACHELE ALCANTAR, seconded by director ALEX LUCIO and unanimously carried, BILLY SOTO was elected for Vice President. Yes:4 No:0 Vacant:1

b. RECRUITMENT OF NEW DISTRICT MANAGER:

The Board deliberated on the recruitment of a new District Manager, establishing a proposed salary range of \$20 to \$25 per hour. The Board has decided to advertise the position for a four-week period and conduct interviews during closed sessions. The possibility of sharing the District Manager role with the Woodville district was also discussed. The Board has agreed to post job advertisements on their website, Facebook, and other pertinent platforms.

c. RECRUITMENT OF ADDITIONAL STAFF MEMBERS:

The Board is considering the possibility of needing temporary staff and has suggested exploring options with CSET or PROTEUS. Board address Ms. ALVARADO to reach out to the sources.

CLOSE SESSION:

a. Labor Negotiations for appointment of Acting District Manager:

b. Labor Negotiations for appointment of support staff:

On a Motion by Director ARTURO RODRIGUEZ, seconded by BILLY SOTO Director and unanimously carried, approval to move into close session.

ANNOUNCEMENT OUT OF CLOSED SESSION (IF ANY):

The Board has appointed Marisol Alvarado as the acting district manager, effective immediately, with a \$3 per hour increase to her current salary.

SECRETARY REPORT:

a. Bank deposits update July 2025 & August 2025

Marisol Alvarado informed the Board that the stolen checks are now invalid due to expiration. She suggested contacting the detective for additional information to facilitate the reissue of checks to affected customers in July 2025 – August 2025.

ADJOURNMENT:

There being no further business to come before the meeting, on a motion by Director ALEX LUCIO, seconded by Director BILLY SOTO and unanimously carried, the Board meeting was adjourned.

Dated the 15th day of JANUARY 2026.

RACHELE ALCANTAR, President