

MINUTES OF A REGULAR BOARD MEETING
OF THE
BOARD OF DIRECTORS
OF THE
POPLAR COMMUNITY SERVICE DISTRICT

A Regular Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on August 07, 2023, at 12:00 p.m.

Those Directors present were the following, to wit:

ARTURO RODRIGUEZ

ANNA DOMINGO

LITA DOMINGO

GLORIA DE LA TORRE

Those Directors absent were:

NONE

Also Present were:

JAMES BLAIR, Engineer

AZIEZ HASSAN, District Manager

TOM DANG, District Counsel

MARI PEREZ, CEVA

The meeting was called to order under the direction of the President, ART RODRIGUEZ. The flag salute was recited and the following business was conducted.

PUBLIC COMMENTS:

Nothing to report

CONSENT AGENDA:

Board approves February 02, 2023, Special meeting February 10, 2023, & March 02, 2023, Special meeting March 10, 2023, April 06, 2023 and May 04,2023 minutes. The Board was advised that there were no terminations for service. The Bills had been presented and was approve to be paid.

On a Motion by Director ANNA DOMINGO, seconded by Director GLORIA DE LA TORRE and unanimously carried, approved the payment of the bills.

Sandra Isquierdo to talk to the Board regarding property 14534 "B" Kilroy:

No show of SANDRA ISQUIERDO, AZIEZ HASSAN reported to the Board she has an extra living area house behind her actual house and we needed to charge her an extra bill. The Board approved MR. Hassan to add an extra account for customer to pay \$60.00 flat rate for the extra living area for the property.

PARK & YOUTH ADVISOR COMITY:

Nothing to report

PARK PROJECT UPDATE:

Mr. HASSAN had nothing to report

ENGINER MATTERS:

A. USDA Well Replacement Project:

1. It was reported that the draft Contract Change Order No. 1 (CCO #1) for time extension and 42-inch tabilization casing cost clarification was executed by Zim Industries, Inc. and the District. On July 28, 2023, the Document was sent to USDA for approval. The survey work was completed on July 20, 2023 and the Project biologist cleared the site for work on July 21, 2023. Zim Industries, Inc. received notice from Tulare County that the drilling permit had been approved. The submittals are to be forthcoming and move on will occur the week of August 7;

2. Comments from Dennis R. Keller Consulting Civil Engineer, Inc. relative to the USDA Loan closing documents were provided on July 18, 2023. Baker, Manock & Jensen had provided an opinion regarding the Loan Closing Documents. A draft copy of same was sent to USDA. USDA will not change the interest rate of 2.125% to a lower rate because the all required documents, including approved Plans, were not submitted at the time the District executed the Loan Resolution in 2020;

3. Work was reported to be ongoing to finalize the Well Improvement and Pipeline Project Plans and Specifications. A review set was reported to have been sent to Robert Neilson on August 1, 2023;

4. It was reported that the Easement status was as follows: On July 3, 2023, the Superior Court of California, County of Tulare granted the Motion for Prejudgment Possession; and

5. It was reported that the USDA has requested a Bid opening schedule for the Second Phase.

B. American Rescue Plan Act (ARPA):

It was reported that the County of Tulare had executed the ARPA Agreement with the District on February 7, 2023. Those funds were now available to reimburse construction costs.

C. Nitrate Control Program:

Engineer Blair indicated that no new updates were available as to the Nitrate Control Program Report. Said Report is under review.

By motion of Director Gloria De La Torre, seconded by Director Lita Domingo and carried by a vote of 4 to 0, the Board authorized Dennis R. Keller Consulting Civil Engineer, Inc. to furnish the requested data to the Tule Basin NMZ.

D. Capacity Rights Fees for a Six (6) Unit Retail Space.

At the July, 2023, Board meeting, it was reported that the owner of property at 19227 Avenue 144 was having the plumbing design changed to reduce the proposed fixture unit count related to the development. As of August 7, 2023, the owner has not furnished any changes to the plans submitted with the permit applications.

OPERATOR REPORTS:

- The District Operator reported no current significant issues with the operation of the water and sewer utility systems;
- SAFER Drought Reporting for July, 2023, will be submitted by District staff electronically to the State;
- Staff indicated the Water Storage Tank Inspection is scheduled to occur in October;
- Staff indicated that they were in contact with the County regarding the Road 192 Road project and a start date;
- USDA has re-scheduled the inspection of the sanitary sewer system to August 10 th ;
- The leak near the fire hydrant on Road 192, between Avenue 144 and Avenue 146, was repaired; and
- District staff was working with the State to re-enroll under the Sanitary Sewer System General Order.

BOARD MATTERS:

Nothing to report

SECRETARY REPORT:

Nothing to report

CLOSED SESSION GOVERNMENT CODE SECTION 54957 (b)

AANTICIPATED LITIGATION:

Closed session

on a motion by Director ANNA DOMINGO, seconded by Director GLORIA DE LA TORRE and unanimously carried, to start close session at 12:58 p.m.

ADJORNMENT:

There being no further business to come before the meeting, on a motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, the Board meeting was adjourned.

Dated this 7TH day of AUGUST, 2023

ARTURO RODRIGUEZ, President