

MINUTES OF A REGULAR BOARD MEETING  
OF THE  
BOARD OF DIRECTORS  
OF THE  
POPLAR COMMUNITY SERVICE DISTRICT

A Regular Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on October 11, 2023, at 6:00 p.m.

Those Directors present were the following, to wit:

ARTURO RODRIGUEZ

LITA DOMINGO

GLORIA DE LA TORRE

Those Directors absent were:

ANNA DOMINGO

Also Present were:

JAMES BLAIR, Engineer

AZIEZ HASSAN, District Manager

TOM DANG, DISTRICT COUNSEL

The meeting was called to order under the direction of the President, ART RODRIGUEZ. The flag salute was recited and the following business was conducted.

PUBLIC COMMENTS:

Nothing to report

### CONSENT AGENDA:

District Manager didn't have minutes to show to the Board. The Board was advised that there were no terminations for service. The Bills had been presented and was approve to be paid.

On a Motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, approved the payment of the bills.

### PARK & YOUTH ADVISOR COMITY:

Nothing to report

### PARK PROJECT UPDATE:

AZIEZ HASSAN address to the Board he submitted permits for demolition of the old structure and permits to start building the new park.

AZIEZ HASSAN address he worked during the week with JUAN KANAGUI the grant writer to summit for a reimbursement in advanced due to the District being low on the money, and need money to start buying equipment as needed.

### ENGINER MATTERS:

#### A. USDA Well Replacement Project:

1. West Well Construction. It was reported that on October 5, 2023, the final well detail was approved and forwarded to the Contractor. The Contractor did not submit a Progress Pay Request for the Month of September;
2. Loan Closing and Reimbursement. USDA indicated that, although the loan process was not closed, the District can now submit reimbursement requests. The President was authorized, on July 17, 2023, to execute reimbursement requests. Reimbursement Request No 1, in the amount of \$376,668.51, was submitted to USDA on October 10, 2023. The reimbursement request was discussed with the Board;
3. Well Improvement and Pipeline Status. Work was reported to be ongoing to finalize the Well Improvement and Pipeline Project Plans and Specifications. Plans and Specifications were approved by USDA On September 13, 2023;
4. Easement Status. It was reported The Certificate of Right of Way, map and the Opinion of Counsel relative to Rights-of-Ways were transmitted to USDA on September 12, 2023. The trial date to determine compensation was set for August 19, 2024, for the Well Replacement Project easements; and
5. Additional Funding Status, There was no new information to report to the Board as to additional funding sources.

#### B. American Rescue Plan Act (ARPA):

It was again reported that the County of Tulare had executed the ARPA Agreement with the District on February 7, 2023, and those funds were now available to reimburse construction costs.

By motion of Director Gloria De LaTorre, seconded by Director Lita Domingo and carried 3-0, the President was authorized to execute reimbursement requests.

C. Nitrate Control Program:

It was reported that The Nitrate Assessment Report (NAR) was submitted to the State Water Resources Control Board (SWRCB) on September 12, 2023. The SWRCB acknowledged receipt of same on September 29, 2023.

D. Pleasant View School-Capacity Rights Fees for the Learning Building and the Sequoia Medical Family Center:

The Pleasant View School District proposes to construct an Expanded Learning Opportunities Program Building (Learning Building) on school property located at 1890 Avenue 145. Director Gloria De La Torre, moved, seconded by Director Lita Domingo and carried by a vote of 3 - 0 to adopt, by resolution, the computed capacity rights for the subject Medical Center fees as follows:

Water \$ 8,515.45  
Sewer 9,177.80  
Total \$ 17,693.25

The Pleasant View School District proposes to construct a Medical Clinic to be operated by the Sequoia Family Medical Center on property located at 1890 Avenue 145. Director Gloria De La Torre moved, seconded by Director Lita Domingo and carried by a vote of 3-0 to adopt, by resolution, the computed capacity rights fees as follows:

Water \$ 5,128.25  
Sewer 4,016.65  
Total \$ 9,144.90

OPERATOR REPORTS:

- North Well meter is being repaired;
- It was reported that the standing water level in the Middle Well was 115 feet in October, 2023; and
- For alarm service, staff announced they will use only Stop Alarm, and eliminate land line service.

BOARD MATTERS:

Nothing to report

SECRETARY REPORT:

AZIEZ HASSAN reported to the Board he's gonna be looking into disconnecting the AT&T line that goes connected to sewer treatment plant due to stop alarm getting wrong signals of the water level being high and when DALLAS GARCIA goes and checks it out the water levels are fine. AZIEZ HASSAN reported was going to call stop alarm to get more info if we can connect directly through them instead of AT&T.

On a Motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, approved AZIEZ HASSAN to look into it and get info through stop alarm.

CLOSED SESSION:

- A. ANTICIPATED LITIGATION: close session government code section 54957(b) Employee Matters:

On a Motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, approved to start close session at 6:39 p.m.

ADJORNMENT:

There being no further business to come before the meeting, on a motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, the Board meeting was adjourned.

Dated this 11TH day of OCTOBER, 2023

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ARTURO RODRIGUEZ, President