

MINUTES OF REGULAR BOARD MEETING
OF THE
BOARD OF DIRECTORS
OF THE
POPLAR COMMUNITY SERVICE DISTRICT

A Regular Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on January 04, 2024, at 6:00 p.m.

Those Directors present were the following, to wit:

ARTURO RODRIGUEZ

LITA DOMINGO

ANA DOMINGO

Those Directors absent were:

GLORIA DE LA TORRE

Also Present were:

AZIEZ HASSAN, District Manager

THOMAS DEGAN, DISTRICT CONSUEL

DENNIS KELLER, ENGINEER

JAMES BLAIR, ENGINEER

MARI PEREZ RUIZ, CVEA

The meeting was called to order under the direction of the President, ARTURO RODRIGUEZ. The flag salute was recited and the following business was conducted.

PUBLIC COMMENT:

In support of affordable housing: JESUS MENDEZ has been living in Poplar sense 1985 and is interested in the affordable housing. Marcel Chavez also a residence from Poplar sense 2000 and he is also interested in the affordable housing program because the rents are so high and the community of Poplar needs it. JESUS CASTRO also a residence from Poplar and votes for affordable housing program. ANTONIOMENDEZ also a residence from Poplar sense 1980 and also supports the affordable housing program. RICHARD MARTINEZ also a residence from Poplar and also supports the affordable housing program. GREARDO RODRIGUEZ also a residence from Poplar, requests he wanted more information of the affordable housing project, where are they being built at and how do the plans look like and Poplar needs this so Poplar can grow bigger. ESMERALDA PORTILLO also a residence from Poplar sense 15 to 16 years and grew up in Poplar and raising her family in Poplar and there's a big need for new housing because there's family of 2 to 3 living in the same house, so there's need of the housing and apartment's to proceed for the better of Poplar. MARI PEREZ RUIZ from Central Valley Empower Alliance from the building cross the street and Business Center we came to you to ask you if you were considers selling the parcels so that we can build affordable housing for Farmers community so we can build. MARI PEREZ RUIZ let people know about tonight's meeting and other people heard from word of a Mouth and the last meeting was more reflective of such a population there was three different percentage from today meeting. MARI PEREZ RUIZ Is glad to see the community being supportive for the affordable housing program.

CONSENT AGENDA:

The Board approved August 03, 2023, August 07, 2023, September 07, 2023, October05, 2023 and October 11, 2023 minutes. The Board was advised that there were no terminations for service. The Bills had been presented and was approve to be paid.

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved the payment of the bills.

PARK & YOUTH ADVISOR COMITY:

Nothing to report

PARK PROJECT UPDATE;

AZIEZ HASSAN reported to the Board posted bidding should be on next board meeting and hearing from three contractors are coming in tomorrow, one at 8:00 am another at 11:00 a.m. and 1:00 p.m regarding Park project... AZIEZ HASSAN reported there was meeting for contractors to show up on December 19, 2023 for Bid's but nobody showed up. Board president ask AZIEZ HASSAN when will the deadline for Bid's and MR. Hassan said next Board meeting, the Board are willing to decide what Bid's to get.

MR.HASSAN reported he's going to have an upcoming meeting with ALEX from the County regarding permits and go over the park plans like the splash for example and move stuff around in the Park project map.

ENGINEERING MATTERS;

A. USDA Well Replacement Project:

1. West Well Construction. It was reported that the well development began December 2, 2023, and is ongoing. Water quality samples and the well video will be taken following well development and well testing completion. The Contractor plans to pull the pump and video the well starting on Monday 1-8-24. The Contractor's Application for Payment No. 1 in the amount of \$773,816.80 approved by the Board on December 14, 2023, will be held until the Contractor provides to the Engineer a completion time schedule, justification of delays and complete information from well development and test pumping. Also required is test data demonstrating that the well that was constructed meets Contract requirements;

2. Loan Closing and Reimbursement.

It was reported that USDA is still processing Outlay No. 2 which was submitted to USDA on December 15, 2023;

3. Well Improvement and Pipeline Status.

Work was reported to be ongoing to finalize the Well Improvement and Pipeline Project Plans and Specifications for Bidding. On December 22, 2023. USDA was contacted and informed that the Engineer will have a better idea on a schedule after the First Phase of the well construction is completed. The Second Phase well pump design cannot be completed until the well capacity test results from the First Phase is available;

4. Easement Status.

_There was no new information to report to the Board as to easement acquisition; and

5. Additional Funding Status,

There was no new information to report to the Board as to additional funding sources.

B. American Rescue Plan Act (ARPA):

It was reported via a Tulare County December 28, 2023, email that a claim for \$499,000 in Tulare County ARPA funding was processed and the District should receive the check by January 5, 2024.

OPERATOR REPORT:

Water and sewer system have been operational without any issues. Test results have come back within discharge and sample requirements. Well depths as of 12/28/23 were recorded at 101ft. at the North Well and 101ft. at the Middle Well. These numbers are indicators that the well depths are rising. Minor repairs were made at the following location on the date listed. On 12/15/23 at 14572 rd. 190 a service line repair was conducted upon replacement of the service line it was determined that the damage was due to normal wear and tear. Also water sample collection sites located on Tobias Rd. and Ave. 144 have been determined to need replacement. The following is a request for purchase for a laser well sounder which is used for monitoring well depths. The current well sounder is the reel type which has a tendency to become snagged in the casing and becomes extremely difficult to remove. Extraction of the probe (which measures well depth) usually results in loss of the probe which is attached to the reel. Purchase of a new sounder will eliminate the reoccurring cost of replacement for the current sounder. I have attached a overview of the cost for the requested new equipment.

BOARD MATTERS:

Nothing to report

SECRETARY REPORT:

AZIEZ HASSAN, reported to the Board they needed to do the Ethic training and fill out there 700 Form.

CLOSE SESSION:

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved to start Close session at 7:21 p.m.

A.) Pleasant View School and Proposed Meeting to Discuss School Connection:

There was no reportable action from the closed session.

B.) ANTICIPATED LITIGATION

CLOSE SESSION GOVERNMENT CODE SECTION 54957 (B) EMPLOYEE MATTERS

ADJOURMENT

There being no further business to come before the meeting, on a motion by Director LITA DOMINGO, seconded by Director GLORIA DE LA TORRE and unanimously carried, the Board meeting was adjourned.

Dated this 14TH day of December, 2023.

ARTURO RODRIGUEZ, President