

MINUTES OF REGULAR BOARD MEETING  
OF THE  
BOARD OF DIRECTORS  
OF THE  
POPLAR COMMUNITY SERVICE DISTRICT

A Regular Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on JULY 03, 2024, at 6:00 p.m.

Those Directors present were the following, to wit:

ARTURO RODRIGUEZ

LITA DOMINGO

ANA DOMINGO

GLORIA DE LA TORRE

Those Directors absent were:

N/A

Also Present were:

AZIEZ HASSAN, District Manager

THOMAS DEGAN, DISTRICT CONSUEL

JAMES BLAIR, ENGINEER

MARI PEREZ RUIZ, CVEA

The meeting was called to order under the direction of the President, ARTURO RODRIGUEZ. The flag salute was recited and the following business was conducted.

PUBLIC COMMENT:

MARI PEREZ RUIZ from CVEA is in tonight's Board meeting to speak with the Board to consider selling the two parcels.

PATRICIA TORRES has noticed that the past couple of meetings there have been a significant amount of attendance of families which is amazing there has been a couple. The board should perhaps consider using another facility within the community so that the community can have an equal and fair way to participate in the Board meetings. PATRCIA TORRES advised if this is the routine than perhaps the Board should consider doing there Board meeting's somewhere else where the community is able to fit and have the capacity for the community to attend, or either make a bigger facility for the community.

MARIA LOPEZ advised the Board they should consider sending notices of when the meetings are being held at because some of the community doesn't attend due, to not knowing the date and time and would like to attend to be able to have updates of anything.

SOMPHANE HUNTER would like to submit a Professional interpretation and translation for the Board meeting's being held at POPLAR COMMUNITY SERVICES DISTRICT that way it's not biased and it's professionals, she reports to the Board she has gotten one quote and will work on another and so hopefully she can get that done for the Board and to have more access to information.

CONSENT AGENDA:

District Manager didn't have minutes to present the Board to approve. The Board was advised that there were no terminations for service. The Bills had been presented and was approve to be paid.

On a Motion by Director GLORIA DE LA TORRE, seconded by Director ANNA DOMINGO and unanimously carried, approved the payment of the bills.

PARK & YOUTH ADVISOR COMITY

MARI PEREZ RUIZ report's to the Board there's going to be an event on July 27, 2024 Tierra Mia festival from 6:00 p.m. to 9:00 p.m. and everybody is welcome to come out and celebrate.

PARK PROJECT UPDATE:

AZIEZ HASSAN update's the Board that Baseball field is 100 % completed, walk way is 90% complete. Contractor is going to start concentrating on restroom building and area for the playground set. Contractor has 155 days to complete the park as he said on his contracted and hoping it's done by the month of September.

PUBLIC COMMENT ON DESIGNATION OF SURPLUS LAND:

Board President ARTRUO RODRIGUEZ address to every person present on the Board meeting, if anybody has a public comment on the surplus land, they will have one minute to make their comments, either there on favor or against.

SOMPHANE HUNTER advised if there a designation of the surplus land, and if there's an engineer report from the engineer that states the ability of the water for an excess of Housing Development.

MARI PEREZ RUIZ requests to the Board to continue the request for the sale of the two parcels to build the affordable housing and understand the process.

PATRICIA TORRES requests she would like to make sure it's noted on behalf of the Ad Hoc Committee, she would like to be added to the upcoming events. Request's Board member GLORIA DE LA TORRE to introduce her on the next Board meeting, and also request that the lawyer TOM DEGAN to introduce the back end of what the information is about regarding the surplus land because there's has been a lot of misunderstanding.

CLAUDIA ZENDEJAS wanted to say to the district president that he keeps asking for respect but first of all he keep's shutting people down with his hand signs and stuff and not respecting them.

BERNARDO ROMERO would like to know if the housing program is still on, because he has a big family and needs a bigger place. MR. ROMERO approves for housing and apartments.

MARIA AGUILAR approves for housing and apartments, and whoever is against that they shouldn't be afraid to speak out that this is the moment to speak.

MARIA ELENA FLORES approves for housing and apartments, due to poplar needs this and all the community should get together and united.

ANTONIO AGUILAR approves for housing and apartments,

LILHA AGITE approves for housing project,

GOLLO RODRIGUEZ approves for housing and apartments,

ARACELI CARRILLO approves for housing and apartments,  
CANDELARIO DE LA TORRE approves for housing and apartments,  
ANELITA AGADA approves for housing and apartments,  
PEDRO RINCON approves for housing and apartments,  
AMY DOMINGO approves for housing and apartments,  
CARINA LOPEZ approves for housing and apartments,  
MARIA LOPEZ approves for housing and apartments,  
SILVIA RAMOUS approves for housing and apartments,  
GABERLA RINCON approves for housing and apartments,  
MARIA HERNANDEZ approves for housing and apartments,  
FRANKIE approves for housing and apartments,  
CARLOS ANDRDE approves for housing and apartments,  
SILVIA MESQUEDA approves for housing and apartments,  
LUCERO ANDRADE approves for housing and apartments,  
NANCY MARTINEZ approves for housing and apartments,  
HECTOR PADILLA approves for housing and apartments,  
ISAURA JAVIER approves for housing and apartments,  
ANABEL ANDRES approves for housing and apartments,  
ADONA ANDADRES approves for housing and apartments,  
CARMELITA ANDRES approves for housing and apartments,  
MARIA SOTELO approves for housing and apartments,  
REYNALDO CABIZ approves for housing and apartments,  
LILLY OFICIAR approves for housing and apartments,

ANTONIO GOMEZ approves for housing and apartments,  
VINCENTE MORENO approves for housing and apartments,  
JOSE MARTINEZ approves for housing and apartments,  
ROCIO RODRIGUEZ approves for housing and apartments,  
TRINDA CONTRERAS approves for housing and apartments,  
CARLA PADILLA approves for housing and apartments,  
JESUS GONZALEZ approves for housing and apartments,  
GUAALUPE HERNANDEZ approves for housing and apartments,  
ISALA MARTINEZ approves for housing and apartments,  
PETRA SERVANTES approves for housing and apartments,  
ANGUIANO approves for housing and apartments,  
VERONICA HUERA approves for housing and apartments,  
MARIA FRANCO approves for housing and apartments,  
LUHELA BALGUNA approves for housing and apartments,  
ANTELMA GUZMAN approves for housing and apartments,  
ANOTONIO CASTRO approves for housing and apartments,  
BRENDA VISCARA approves for housing and apartments,  
JOSE MENDEZ approves for housing and apartments,  
SILVIA LEON approves for housing and apartments,  
AGUSTIN MEDINA approves for housing and apartments,  
LUCIO MEDINA approves for housing and apartments,  
ANTONIO MENDEZ approves for housing and apartments,  
MARTIN DE LA CRUZ approves for housing and apartments,

CANDELARO BELTRAN approves for housing and apartments,

VICTOR BELTRAN approves for housing and apartments,

ANGEL DE LA TORRE approves for housing and apartments,

LEONEL ALFARO approves for housing and apartments,

ROSEL ARELLANO approves for housing and apartments,

EDDIE LACABACAL approves for housing and apartments,

REPRUNO LACABACAL approves for housing and apartments,

VICTOR POMPA approves for housing and apartments,

JAIME PABLO approves for housing and apartments,

CECI PACNAI approves for housing and apartments,

UNITE FILAM approves for housing and apartments,

EMIGDIO SANTOS approves for housing and apartments,

VICTOR POMPA TO TALK TO THE BOARD REGARDING PREVIOUS BALANCE ON ACCOUNT  
14641 WALKER RD:

VISTOR POMPA address to the board there was a previous balance of \$138.00 from the previous owner on the property and request if the Board can help him out on removing those charges due to the office or the realtor can't get off hold the previous owner to pay the balance.

Board approves to remove the previous balance of \$138.00 from previous owner balance, that isn't MR.POMPA debit.

Board assigns MR.HASSAN to look into the payment software or upgrade the payment software.

MANAUEL REYNOSO TO SPEAK TO THE BOARD REGARDING WATER AND SEWER  
HOOKUP:

Board president ARTURO RODRIGUEZ address to JAMES BALIR on Imperial where they're putting a two duplexes four units he thinks' he had heard this before and brought it back again today he had came but he saw the amount of people and I told him that there was no new update on it and that MR.RODRIGUEZ would get back to him if there was but as far as we knows the current ordinances MR.REYNOSO would have to put four laterals and four water laterals to connect to the main MR.RODRIGUEZ said that he would have to have the attorney review the District ordinance to see if it's at all possible to bigger main four water into bigger main.

JAMES BALIR address to the Board that the District ordinance was set up like that, for his understanding if there was to have four properties and that can have four different owners and if you have one property that does not pay you have no way to turn off that person off.

JAMES BALIR address to the Board that the ordinance right now for Single family each single family home has to be separately connected to the system so that single family home is responsible for their payments and they will have a separate service from all the other services so that's the ordinance before 2003 JAMES BLAIR believe it was something different because the District sewer connections they actually do have multiple connections to one large lateral so that wasn't always the case up until 2003 so he would say that the District need to confirm with TOM DEGAN if the Board is considering a change in the ordinance.

#### ENGINEERING MATTERS:

##### A. USDA Well Replacement Project (Project):

##### 1. West Well Construction.

On June 7, 2024, USDA representatives visited the West Well site to conduct a final inspection. On June 19, 2024, the Contractor was issued a Certificate of Substantial Completion and a Project Punch list. On June 19, 2024, Mr. Robert Neilson, USDA State Engineer, was provided a reply from District legal counsel addressing the question as to whether there is any legal basis whereby the defendant (Property Owner) can stop construction work from occurring in the easement area obtained by the District by Court action.

Motion was made by Director Gloria De La Torre, seconded by Director Ana Domingo and carried 4-0, to reverse Board action taken on June 6, 2024, authorizing the District's President to execute CCO #3 adjusting the Contract amount for final well drilling quantities and any negotiated settlement regarding liquidated damages.

Motion was made by Director Ana Domingo, seconded by Director Gloria De La Torre and carried 4-0 to authorize the preparation of the check for Progress Payment No. 2 in the amount of \$139,759.5 and hold Progress Payment No. 1 until the Contractor provides written response regarding delays.

##### 2. Reimbursement Status.

It was reported that all reimbursement requests have been funded;

3. Well Improvement and Pipeline Status.

It was reported that USDA has requested a meeting to discuss the next phase of construction. Plans and Specifications can be completed now that the well capacity has been determined;

4. Easement Status:

It was reported that Baker, Manock & Jensen had met with the Board in Closed Session on June 6,

2024; and 5. Additional Funding Status: It was reported that Bid results for the West Well Improvement Phase must be in hand before determining any additional funding requirements.

5. Additional Funding Status:

It was reported that Bid results for the West Well Improvement Phase must be in hand before determining any additional funding requirements.

B. Pleasant View West School:

It was reported that the District Engineer sent preliminary comments to the School's Engineer regarding the School Consolidation Engineering Report. It was reported that a request to Self-Help Enterprises will be sent requesting the District be reimbursed for the cost of the District's participation in the development and review of the School Consolidation Engineering Report.

C. 14793 Imperial Road Capacity Rights Fees.

It was reported that additional information has been requested as to anticipate fixture units for the dwelling unit proposed to be constructed at 14793 Imperial Road.

OPERATOR REPORT:

The wastewater report for the month of June 2024 is as follows. The Poplar Water Treatment and Wastewater Treatment Systems experienced brief interruption on 6/23/24. The interruption is determined to be caused from weather as multiple local locations experienced brief power outages. On 6/25/24 Influent flow monitoring instrumentation was determined inoperable and a new Transducer and Panel is required for Influent monitoring (Influent is the incoming wastewater from the community and the transducer and panel monitor the flow and transmit the information to a flow chart that is recorded for state required reporting as well as district records and reference). Multiple calls for service were requested on the following dates at the locations listed on 6/17/24 @ 14709 Walker Rd, 6/21/24 @ 14551 Tobias Rd, 6/24/24 @ 19157 Ave. 148. All calls for service were determined to be district responsibility



and were resolved without issue. Laboratory results have come back within discharge requirements and Well depths are as follows

This concludes the operator report for the month of June 2024.

AZIEZ HASSAN address to the Board DALLAS GARCIA needed to purchase some new equipment due to the weather over the weekend the storm broke down the system from the treatment plant and needed repairs ASAP. The cost for the transducer \$1,890.00 and the universal control \$2,400.00 and plus the labor another \$200 up to \$1,600.00.

On a motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, the Board approves DALLAS GARCIA to purchase the equipment needed.

#### BOARD MATTERS:

Nothing to report

#### SECRETARY REPORT:

MR.HASSAN reports to the Board there was some material stolen from the contractor during the night, in the park and did a police report.

#### ADJOURNMENT

There being no further business to come before the meeting, on a motion by Director GLORIA DE LA TORRE, seconded by Director ANNA DOMINGO and unanimously carried, the Board meeting was adjourned.

Dated this 3RD day of July, 2024.

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ARTURO RODRIGUEZ, President