

MINUTES OF SPECIAL BOARD MEETING  
OF THE  
BOARD OF DIRECTORS  
OF THE  
POPLAR COMMUNITY SERVICE DISTRICT

A Special Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on AUGUST 29, 2024, at 10:00 a.m.

Those Directors present were the following, to wit:

ARTURO RODRIGUEZ

LITA DOMINGO

ANA DOMINGO

Those Directors absent were:

GLORIA DE LA TORRE

Also Present were:

AZIEZ HASSAN, District Manager

MARISOL ALVARADO, District Secretary

THOMAS DEGAN, DISTRICT CONSUEL

JAMES BLAIR, ENGINEER

The meeting was called to order under the direction of the President, ARTURO RODRIGUEZ. The flag salute was recited and the following business was conducted.

PUBLIC COMMENT:

BRENDA REYES requested to the Board to hire a professional translator for the community to be able to understand and communicate.

RACHELE ALCANTAR concern regarding the public comment form, she wanted to know sense when did the forms became a thing and when was it approve by the Board and the reason for.

LUCIO GOMEZ request the Board if there's any way the District can bring big dumpsters to the park parking lot so the community has some where to go and dump their trash because on the outskirts of POPLAR you can see a lot of trash and old appliances being dump and it makes POPLAR look dirty.

LUCIO GOMEZ also request POPLAR needs more security of sheriff patrolling around due to the young kid's that owns a truck or dirt bikes driving fast around town.

SOMPHANE HUNTER requested to be on the agenda asking for interpretation services for the community. But office staff placed on agenda but was told by Board President ARTURO RODRIGUEZ to remove it.

NESTOR RAMOS requests the Board to use the soccer field for the youth poplar soccer league, for training purposes.

SILVIA ALMANZO request if there is anything the Board can do to have a Pet Control come out to POPLAR and take all the dogs that don't have a owner.

SILVIA ALMANZO requested POPLAR needs safety of Local Park and community.

JOSHUA MAPALO request community waste removal.

CONSENT AGENDA:

Board Tabled minutes due to wrong typo and moved to next Board meeting. The Board was advised that there were no terminations for service. The Bills had been presented and was approve to be paid.

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved the payment of the bills.

3 yes – 1 absent – 1 vacant

OPEN SEESION:

A. REVISION OF THE AD HOC FEASIBILITY COMMITTEE:

TOM DEGAN updates the Board there isn't any quorum anymore or either have a chair of the committee. TOME GEGAN reports he will work with staff and prepare a feasibility report and present it to the committee to review and going to do that before meeting up with the developer from the county who specialize lower prices in homes and do a walk through with the developer to see what's the challenges would exist on that and see if its suitable.

B. REVISE POPLAR PARK RENTAL FEES AND HARD COPIES FEE:

AZIEZ HASSAN address to the Board he didn't had a proposal to present to the Board, and waiting for Edison to reach out to him and give him information.

C. APPROVAL FOR POPLARCSO LOGO

ARTURO RODRIGUEZ presented a logo to the Board to review due to the District not having one. Board review logo and requested to get more logo's ideas either from the Board or from the community.

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved the temporary logo until the District can find the better fit.

D. PARK & YOUTH COMITY:

JOSHUA MAPALO reported to the Board the park is coming up and the community needed this big change for the youth.

E. POPLAR SAFE FAMILIES SPACE PROJECT:

1. APPROVAL OF CONSTRUCTION CHANGE ORDER:

AZIEZ HASSAN address to the Board there been a few change of order and need Board approval to proceed.

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved construction change of order.

2. APPROVAL FOR PURCHASING GAME-TIME EQUIPMENT:

AZIEZ HASSAN addresses the Board he needs their approval to proceed with the purchase of equipment.

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved purchased for Game-Time Equipment.

ENGINEERING MATTERS:

A. USDA Well Replacement Project (Project):

1. West Well Construction.

Contract Change Order (CCO) #2 for time (November 30, 2023 – Substantial Completion) was received from the Contractor on July 19, 2024. The fully executed CCO #2 was transmitted to Mr. Robert Neilson, USDA State Engineer. An updated punch list was transmitted to the Contractor on July 30, 2024. The updated punch list indicates the Contractor must furnish American Iron & Steel documentation.

2. Reimbursement Status.

Motion was made by Director Lita Domingo, seconded by Director Ana Domingo and carried 3-0 to authorize the President to execute Reimbursement Request No. 3 in the amount of \$32,369.01.

3. Well Improvement and Pipeline Status.

It was reported that Plans and Specifications can be completed now that the well capacity has been determined;

4. Easement Status:

It was reported that Baker, Manock & Jensen will advise the Board in upcoming Closed Session; and

5. Additional Funding Status:

It was reported that Bid results for the West Well Improvement Phase must be in hand before determining additional funding requirements.

B. Pleasant View West School:

It was reported that on July 11, 2024, Jessi Snyder with Self-Help Enterprises (SHE) acknowledged receipt of the Scope of Work and budget for the Pleasant View West consolidation project. SHE will advise the District Engineer when the agreement has been approved by DFA. Until that time, SHE asked of the District, “you can hold charges”.

C. 14793 Imperial Road Capacity Rights Fees.

It was reported that additional information has been requested as to request fixture units for the dwelling unit proposed to be constructed at 14793 Imperial Road. It was also reported that this item will be removed from the September Agenda due to no response from the applicant for additional information.

CLOSED SESSION:

A. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** Pursuant to California Government Code Section 54956.8 Property: Easements over portions of Tulare County APN 237-140-025 Agency negotiator: Baker, Manock & Jensen, P.C., Lauren D. Layne and Jessica S.

B. **CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** Pursuant to California Government Code Section 54956.9(d)(1) Name of Case: Poplar Community Service District v. KSB, LP, formerly known as the Harbinder S. Brar Family Limited Partnership VIII, Tulare County Superior Court Case No. 297474.

C. **CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION** Pursuant to California Government Code Section 54956.9

**D. CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION** Pursuant to California Government Code Section 54956.9 Number of Cases: 1

**E. CONFERENCE WITH LEGAL COUNSEL—POTENTIAL LITIGATION** Pursuant to California Government Code Section 54956.9

The motion passed 3 yes-1absent-1vacant with GLORIA DE LA TORRE absent. The meeting adjourned at 12:44 p.m.

REPORT FROM CLOSED SESSION (IF ANY)

N/A

ADJOURMENT

There being no further business to come before the meeting, on a motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, the Board meeting was adjourned.

Dated this 29 TH day of AUGUST, 2024.

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ARTURO RODRIGUEZ, President