

MINUTES OF SPECIAL BOARD MEETING  
OF THE  
BOARD OF DIRECTORS  
OF THE  
POPLAR COMMUNITY SERVICE DISTRICT

A Special Meeting of the Board of Directors of the POPLAR COMMUNITY SERVICE DISTRICT was held on May 09, 2024, at 6:00 p.m.

Those Directors present were the following, to wit:

ARTURO RODRIGUEZ

LITA DOMINGO

ANA DOMINGO

GLORIA DE LA TORRE

Those Directors absent were:

N/A

Also Present were:

AZIEZ HASSAN, District Manager

THOMAS DEGAN, DISTRICT CONSUEL

JAMES BLAIR, ENGINEER

JESSICA S. JOHNSON, BAKER MANOCK & JESEN ATTORNEY'S AT LAW

MARI PEREZ RUIZ, CVEA

The meeting was called to order under the direction of the President, ARTURO RODRIGUEZ. The flag salute was recited and the following business was conducted.

PUBLIC COMMENT:

CERELINA PICHAY like's to express herself by appreciating to the board members for approving the resolution and make it happen not only this year but every October of the year.

ANTONIA SILVA came to the Board meeting to see what's going on with the affordable housing projects and supports for the project to continue.

HECTOR PADILLA interested in what the Board has to say in the Board meetings but due to not understanding he hopes that the Board can hire an interpreter.

CONSENT AGENDA:

The Board didn't approved minutes. The Board was advised that there were no terminations for service. The Bills had been presented and was approve to be paid.

On a Motion by Director GLORIA DE LA TORRE, seconded by Director ANNA DOMINGO and unanimously carried, approved the payment of the bills.

ENGINEERING MATTERS:

A. USDA Well Replacement Project (Project):

1. West Well Construction. It was reported that the well video was performed on April 24, 2024. A Certificate of Substantial Completion is being prepared, along with a punch list identifying items the Contractor needs to complete before a Notice of Completion can be executed. USDA was contacted requesting any instructions with regard to the well drilling Contract. Motion was made by Director Ana Domingo, seconded by Director Gloria De La Torre and carried 3-0, to Authorize the District's Engineer to file a Notice of Completion upon completion of the West Well and satisfaction of Contract requirements

2. Reimbursement Status.

It was reported that all reimbursement requests have been funded;

3. Well Improvement and Pipeline Status.

It was reported that the Plans and Specifications can be completed now that the well capacity has been determined;

4. Easement Status:

It was reported that the mediation date to determine take compensation with Judge Broad man remains June 3, 2024, and Baker Manock & Jensen will discuss same with the Board in closed session; and

5. Additional Funding Status:

It was reported that Bid results for the West Well Improvement Phase are needed before determining any additional costs.

B. Pleasant View West School:

1. Status: It was reported that the School's Engineer is expecting a draft report to be issued in May. The School's Engineer also requested the District's policy on the spacing distance between gate valves on the pipeline proposed from the District system to the School. It was reported the District Engineer clarified to the School's Engineer that the pipeline from the District's facilities to the school will be owned and operated by the school and not the District. A single shut-off valve at the point of connection is required by the District; and

2. Incentive the School's Engineer also reported that there currently is no available funding for water meter replacement. It was reported the District Engineer clarified to the School's Engineer that the District is be open to other incentives other than meter replacement.

C. Water Meter Technical Assistance (TA) Update:

It was reported that in an April 26, 2024, email from the SWRCB-DFA, it was indicated that the District's Technical Assistance request regarding water service meter replacement is ineligible. A limited grant fund is requiring prioritization of TA requests. Water meter replacement is not considered a health risk and therefore not a high priority. The Board asked when the District will be required by the State to invoice water users based on water usage.

D. Sustainable Groundwater Management Act (SGMA):

It was reported that, based on anticipated groundwater management criteria, only the water users located in the District Boundaries in the year 2016 will not be subject to future assessments to develop a sustainable source of water supply. Assessment amounts will not be adjusted based on the community's disadvantaged status.

E. 14591 Kilroy Avenue Capacity Rights Fee.

Motion was made by Director Gloria De La Torre, seconded by Director Ana Domingo and carried 3-0, to adopt the Engineer's recommendations for Capacity Rights fees for the additional unit at 14591

Kilroy Avenue. The Board also adopted the Engineer's recommendations, subject to District legal counsel opinion, regarding the application of the State's recently adopted law regarding "Accessory Dwelling Units" as to the District's ordinance requirements that all single family residential units are to be separately connected to the water and sewer systems. It was noted that accommodation must be made to a renter whose landlord fails to pay a utility bill in that the renter may then petition the District to become a customer for the duration of their occupancy, subject to District ordinance provisions. Separate utility services are required to satisfy this condition of State law. The ability to condition Service Permit issuance on compliance with future requirements to be imposed by the Groundwater Sustainability Agency relative to groundwater extractions post Sustainable Groundwater Management Act codification was also noted.

F. 14793 Imperial Road Capacity Rights Fees.

It was reported that additional information has been requested about fixture units for the proposed dwelling unit to be located at 14793 Imperial Road.

G. 2023 Consumer Confidence Report (CCR) – Authorization and Data Needs.

By motion of Director Ana Domingo, seconded by Director Gloria De La Torre and carried 3-0, the District's General Manager was authorized to sign all necessary documents and provide all necessary data to Dennis R. Keller Consulting Civil Engineer, Inc. to complete the 2023 Consumer Confidence Report.

PARK & YOUTH ADVISOR COMITY:

MARI PEREZ RUIZ updates the Board she has received a draft vision of how the mural is going to look like. MARI PEREZ RUIZ reports she had a meeting with AGD designs and also the artist who came to visit and walked around the area and the mural has grown from 30 to 32 feet long and it's going to be eight feet tall.

Board President ARTURO RODRIGUEZ reported that MARI PEREZ RUIZ can provide a copy of that draft vision mural on the next Board meeting in June 2024 that was the community can view.

MARI PEREZ RUIZ reported that on July 27, 2024 a Festival is going on and having departments from the governor's office who are going to be attending the festival. There's going to be working clinic as well as some providers doing Health screenings for farm working Community. And also doing a food distribution but have support from the Central Valley, and have local artists who already have committed.

PARK PROJECT UPDATE:

AZIEZ HASSAN updated sprinkler systems hooked up have pretty much been completed but only thing the contractor is waiting on county to come out and inspect. Also reported the contractor started working on the restroom building.

AZIEZ HASSAN reported to the Board that the District received the second check from the state to pay the contractor, and also received all the permits they needed as know.

CAPITAL IMPROVEMENT FOR 14665 RD 192 LEASE REVIEW:

MARI PEREZ RUIZ updates the Board that Central Valley Empowerment Alliance has been awarded.

MARAGARITA from Red Cross reports that Tulare County recently launched a community adaptation program and approximation have about 18 programs that exists and those locations are all selected as communities that were at high risk of extreme weather and high social vulnerability and it's a mission to build communities, MARAGARITA came across Central Valley Empowerment Alliance around January 2024 spent the last several months, recently found out that the patio of across the Street at 14665 RD 192 where a lot of the work happens where a lot of the distribution happens and Red Cross has been talking to other partners in the community reached out to Habitat for Humanity to see if they had any potential funding solutions to help fund that project and informed her that CA Community facilities program is a very unique opportunity to have because of extreme weather and know a lot of things have been compromised due to the rain and one of the requirements is that the owner of the facility needs to apply for the grant if the district can make a commitment like sending the lease to 20 years to see the opportunity to pursue with those funds to make them necessary parts of the building and so tonight MARARITA is here to ask for the support and extending the time to CVEA can invest in the community and continue their services that are so crucial for the community for generations to come.

MARI PEREZ RUIZ reports to the Board there's a water leak in CVEA office, had to turn off the water because the water is coming from the ground. She invested on doing the repairs on the leak.

MARI PEREZ RUIZ reports she called a contractor to come out to check out the patio and determent what the cost & repair will come out to. While contractor was there he walked around the premises he also identified a lot others things to prepare like the roof needs to be replaced the back & front porch as well needs prepare, the renovations to the Center will cost approximately \$209,769.00. CVEA is willing and able to obtain necessary funding sources to pay for the needed renovations to the Center in exchange for a long-term lease.

On a Motion by Director ANNA DOMINGO, seconded by Director LITA DOMINGO and unanimously carried, approved for the need of renovations to the Center in exchange for a long-term lease to 20 years.

RESOLUTION FOR FILIPINO MONTH:

ANNA DOMINGO reports a brief description meaning of Filipino month to the board, Board can vote and make it official and present it to the organization of Poplar?

The Filipino Community celebrates June 12th of the day of self-determination day whereas the Philippine flag was raised for the first time ever in Poplar in the year 2023 for Filipino American History Month in October is celebrated throughout the country recognizing the significant contributions of

Filipino Americans to the nation's history culture and Society Let Poplar is the home base of United Filipino American Incorporated who was stopping to the mission to celebrate promote and Reserve Filipino culture and Heritage and whereas the Philippine American community continues to florist and make invaluable contributions locally in price Fields including our Sciences business labor politics and community service let Filipino American History Month is observed with meaningful activities and events that educate inspired unite and Empower communities whereas the celebration of Philippine American history. Tulare County now therefore be it resolved and this 9th day of May 2024 that the Poplar Community Services District Court proclaims the month of October as Filipino American History Month to join other Filipino American Community throughout the nation wait for the result that residence Community organizations businesses and institutions in Poplar actively participate in and support Filipino American History Month celebrations what's their mutual respect and greater understanding appreciation and multiculturalists within our community of Poplar.

On a Motion by Director GLORIA DE LA TORRE, seconded by Director LITA DOMINGO and unanimously carried, approved resolution for Filipino month.

#### WATER OPERATOR:

The operator report for April 2024 is as follows. There were no interruptions in daily operations for the Poplar water treatment and wastewater treatment facilities. Multiple calls for service were placed and responded to. On 4/2/2024 @14643 Rd 190 a meter was replaced, 4/10/24 14588 Walker Rd a shut off was preformed for a residential repair on customers' side. On 4/19/2024 Lower Tule Irrigation district installed a well depth sounder on the North well to assist in monitoring well depths. No sounder was placed on the Middle Well due to equipment not fitting the riser. On 4/26/24 both solenoids were replaced on the treatment facilities effluent pumps. All test results have come back within discharge limits and the well depths are as follows. North Well-100ft and Middle Well -104ft, measurements were taken 4/29/2024

#### BOARD MATTERS:

Nothing to report

#### SECRETARY REPORT:

Nothing to report

#### CLOSE SESSION:

**CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION** Name of  
Case: *Poplar Community Service District v. KSB, LP, formerly known as the Harbinder S. Brar  
Family Limited Partnership VIII*, Tulare County Superior Court Case No. VCL297474.

On a Motion by Director GLORIA DE LA TORRE, seconded by Director ANNA DOMINGO and unanimously carried, approved to start closed session at 7:21 p.m.

ADJOURMENT

There being no further business to come before the meeting, on a motion by Director LITA DOMINGO, seconded by Director GLORIA DE LA TORRE and unanimously carried, the Board meeting was adjourned.

Dated this 9Th day of MAY, 2024.

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ARTURO RODRIGUEZ, President