

POPLAR COMMUNITY SERVICE DISTRICT

SPECIAL BOARD MEETING AGENDA

Thursday April 03, 2025/6:00 P.M./ELOP Learning Center at the school /18900 Ave145 RD Poplar, CA
93257

Arturo Rodríguez	Billy Joe Soto	Vacant	Bernice Licon	Rachele Alcantar
Director	Director	Director	Director	President Director

AGENDA

Zoom
Meeting ID: 359 442 4269
Password: YE63yt
Time and Date: Thursday, April 03, 2025, 6:00 p.m.

PUBLIC ATTENDEES: _____

QUORUM? Y___ N___

1. OPENING CEREMONIES:

- a. Welcome and Call to order
- b. Roll Call. Taken by the President of the Board or his appointee:
- c. Flag Salute

3. PUBLIC COMMENT:

This is time set aside which members of the community may speak on any matter that is not on the agenda and within the subject matter jurisdiction of the Board of Directors. Public comments will be limited to 3 minutes. Additional time may be allowed if an interpreter is needed. Total time for public comment will be limited to 15 minutes. The Board is prohibited by California State law from taking action on item not on the agenda is not allowed to act upon issues raised during public comment.

4. CONSET AGENDA:

All items of the consent agenda will be considered in one motion, unless a member of the board wishes to remove one for discussion purposes.

- a. Approval of minutes N/A
- b. Termination of services. The board will terminate service of customers for non-payment. N/A
- c. Approval of bills. Ratification of the bills and salaries paid since last meeting.

5. Self Help Enterprise and Provost and Pritchard Engineering, Project introduction and review project status:

6. OPEN SESSION:

- a. Presentation by Self-Help Enterprises and Provost and Pritchard Engineering regarding potential project with West Pleasant View Elementary, Project Introduction and review project status.
- b. Review and Potential Action to Adopt Amended District Bylaws
- c. Review and Potential Action to declare some District land to be surplus.
- d. Review and Potential Action to approve insurance for the park mural with CVEA to be beneficiary.
- e. Review and Potential Action of Resolution in support of a state or federal Water Rate Assistance Program. Presentation by Director Arturo Rodriguez
- f. Discuss AT&T shed. Review Easement, and contract if any.

7. ENGINEERING MATTERS:

A. USDA Well Replacement Project – West Well:

- 1. Notice of Completion status;
- 2. Well Improvement and Pipeline Project status;
- 3. Easement status; and
- 4. Additional funding status;

B. Water and Sewer Ordinance provisions regarding system connections;

C. Pleasant View West School Consolidation Project;

D. District Engineer's reply to Tulare County's December 9, 2024, Storm Drain Project (Avenue 145 and Road 191) Claim Letter; and

E. 14732 Road 191 water utility and sewer utility application for service.

F. 14486 Tobias water utility and sewer utility application for service.

8. OPERTOR REPORT:

The operator report for the month of March is as follows. Multiple calls for service were placed on the following dates at the locations specified. On 3/4/2025 @ 19165 Ave 145, 3/20/2025 @ 19127 Ave 145 which were determined to be the customers responsibility and on 3/28/2025 @ 14415 Tobias Rd. which was determined to be district responsibility. All calls for service are corrected without further incident. The Poplar water and wastewater facilities were fully operational without incident. All lab results have come back within discharge requirements and the well depths are as follows. On 3/28/25 North Well @ 85ft. and Middle Well @ 88ft. This concludes the operator report for the month of March 2025.

9. BOARD MATTERS:

Potential items for upcoming meeting.

10. SECRETARY REPORT:

- a. Ethic training due March 2025
- b. 700 forms due April 2025

11. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL- Labor Negotiations Position:
District Manager

B. CONFERENCE WITH LEGAL COUNSEL- anticipated litigation significant exposure to litigation pursuant to Gov Code Sec 54956.9(d)(2)
Number of cases: 1

12. Adjournment:

This agenda was posted at least 72 hours prior to the regular meeting per Government Code section 54954.2(a). A Citizen's Packet regarding this meeting is available at the District Office. In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the meeting, please contact the District Secretary. Please provide at least 48 hours notification prior to the meeting to allow staff to make reasonable arrangements. (28 CFR 35.102-35.104 ADA Title II).